



# Collage Boutique

## Return Policy and Instructions

Complete the form below and enclose this sheet with any merchandise you would like to return or exchange

### 1. Which item(s) would you like to return?

Item No.	Item Name	Color	Size	Qty.	Price	Reason Code

Please attach additional sheets if necessary

### 2. Please select method of return you prefer:

- Refund: The total for your returned items will be credited back to the original credit card used for the purchase.  
*(Original shipping charges not included)*
- Exchange: (Please fill out items 3 and 4).

### 3. If you would like to receive item(s) in exchange, please specify:

Item No.	Item Name	Color	Size	Qty.	Price	Reason Code

### 4. Select method of payment, if change amount exceeds return:

- Credit Card     MasterCard     AmEx     Visa     Discover
- Credit Card Number
- Expiration Date (Month/Year)   /
- Signature \_\_\_\_\_

### 5. Please mail your package back to Collage Boutique within 30 days of your original order date using the address located below.

#### Additional Comments:

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#### Return Reason Codes

Help us serve you better by indicating the reason for your return or exchange.

#### FIT / COLOR / APPEAL:

- A. Too Small
- B. Too Large
- C. Color not as pictured
- D. Product not as described or expected

#### SERVICE

- E. Shipping delayed too long
- F. Wrong items shipped
- G. Damaged in shipping
- H. Overall construction is unsatisfactory

#### Return Policy

Collage Boutique will provide a refund or exchange on any items returned within the accepted return period of 30 days from your original order date. We cannot accept garments that have been worn or washed. Shoes must be unworn and in the original box they came in. All accessories, jewelry and sale items are final sales and may not be returned. Shipping and handling on returned merchandise cannot be credited back to your account. Please contact customer service for more information or if you have any questions. You can also review our detailed return policy online under "Policies." Thank you.

#### Customer Service

If you have any questions or comments about your order, please contact us:  
[help@collage-boutique.com](mailto:help@collage-boutique.com)  
 (520) 798-3838

#### Return Address

Collage Boutique Returns  
 919 N. Stone Ave.  
 Suite 1102  
 Tucson, AZ 85705